END2END

TAX PROS

2026 Expense Form

Income

Gross receipts or sales	$
Returns and allowances (refunds you gave customers)	$

Advertising

Online ads (Google, Meta, LinkedIn)	$
Print ads, flyers, business cards	$
Website design and hosting for marketing	$
Sponsorships, trade shows, promotional items	$

Car and Truck Expenses

Vehicle purchase price	$
Date vehicle purchased	
Date vehicle first used for business	
Gas	$
Oil changes	$
Repairs and maintenance	$
Insurance	$
Registration	$
Total miles driven this year	
Business miles driven this year	

Commissions and Fees

Sales commissions and referral fees	$
Payment processing and platform fees (Stripe, PayPal, Etsy, Amazon, Upwork	$

Contract Labor

Total paid to independent contractors or freelancers	$	
Number of contractors paid $600 or more		

Business Equipment Purchases

Computers, furniture, machinery, tools. Do not enter vehicles here; use the vehicle purchase line above.

Item 1: description and purchase date		
Item 1: purchase price	$	
Item 2: description and purchase date		
Item 2: purchase price	$	

Insurance (other than health)

General liability	$	
Professional liability (E&O)	$	
Business property insurance	$	
Workers' compensation	$	

Interest (Other)

Business loan interest	$	
Line of credit interest	$	
Business credit card interest	$	

Legal and Professional Services

Accountant or CPA fees	$	
Attorney fees	$	
Bookkeeping	$	
Consulting and other professional fees	$	

Office Expense

Paper, pens, ink and toner	$	
Postage and shipping supplies	$	
Other small office items	$	

Rent and Lease

Leased vehicles	$
Machinery and equipment rentals	$
Office, studio, warehouse or storage rent	$

Repairs and Maintenance (non-vehicle)

Equipment repairs	$
Property repairs	$

Supplies

Cleaning supplies	$
Job materials	$
Small tools	$
Other materials consumed in the business	$

Taxes and Licenses

Business licenses and permits	$
Local business taxes	$
Sales tax you paid (not collected)	$

Travel

Airfare		$
Hotels and lodging		$
Ground transportation (taxi, rideshare, rental car)		$
Description:		$
Description:		$
Description:		$

Utilities

Business phone	$
Internet	$

Other Expenses

Anything that does not fit above. Please describe each item.

Description:		$	
Description:		$	
Description:		$	
Description:		$	
Description:		$	
Description:		$	
Description:		$	

TOTAL EXPENSES (calculated automatically)	$	0.00

Client Notes / Additional Information

Use the lines below to share any additional details or questions.

Save this file and email it back to End2End TaxPros when you are done.